Stephen George + Partners (SGP) is an AJ100 architectural practice with an award-winning creative and technical team. Our way of working is reflected by our values; Fairness, Integrity, Quality, Service, Design and Social Responsibility.

We respond rapidly to client requirements, applying technical expertise and commercial realism to resolve complex issues effectively and produce well-designed, innovative and deliverable buildings.

At SGP, we work with clients and listen to their needs to deliver best design and to deliver better buildings.

We provide architectural and masterplanning services for the Education, Healthcare, Interiors + Fit-out, Leisure, Industrial, Offices, Residential, Retail + Mixed-Use and Transport sectors.

All the above is underpinned by our commitment to the implementation and use of BIM processes/methodologies and technologies throughout all stages of our projects and covering all our sectors.

In these endeavours we are committed to:

1. Use the principles of 'Change Management' to plan, track and monitor our ongoing implementation.

2. Deliver all projects, including Masterplanning and Footprinting, in BIM where feasible/appropriate.

3. Improving our BIM capability by:

    • Carrying out regular assessments of our employees' capabilities within our core delivery systems. Assessment Data is then used to identify the skills/knowledge gaps in order to define future training subjects/courses.
    • Investing in technology where required, but only in response to a need of a predefined process.
    • Promoting knowledge sharing and collaboration both internally and with other stakeholders.
    • Developing/evolving company structures where required.

4. Commencing the process towards certification for delivering in accordance with ISO 19650 during the 3rd quarter of 2020.

5. The promotion of, and an aligned delivery with, openBIM principles, standards, processes and technologies where possible, in order to enable better collaboration with a wider number of stakeholders and provide more value for our clients.

6. Delivering well structured, concise, high-quality information that has been checked and validated, before being 'approved' to be 'shared'.

7. Ensuring, where feasible, our information is defined and structured to enable more efficient working downstream.

8. Where appropriate/feasible, establishing a **standard process** using **standard resources** to deliver consistent high-quality standards of output. This is defined at the 'SGP Global' level from which sector specific standards are then derived and further defined. Client specific standard process and resources are implemented where appropriate.

9. Actively demonstrating and promoting effective collaboration internally between sectors and delivery teams, and externally with clients and other partners and stakeholders.

10. Moving towards software enabled rules-based checking and validation for our design as well as our information.

11. Adopting software workflow automation where appropriate in order to ensure consistency and quality.

12. Using mixed reality technologies to promote and enable better design communication with the other project stakeholders and to enable better internal project reviews.

13. Adopting an approach of clash avoidance, through working in the context of others' designs. This is then backed up with clash testing as a safety net.

This policy will be reviewed annually and be adapted if changes to the company occur. This policy will be communicated to all staff via the intranet and will be readily available on our website, document management system and provided to relevant interested parties on request.

Overall responsibility and leadership for implementation rests with the BIM and Senior Management Teams.

Signed:

James Nicholls
Managing Partner

03 September 2020

SGP